

health art description music
Starrism chemistry ending



SUPPLEMENT

June

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CATALOG SUPPLEMENT 2008 · 2010

NEW COURSES

(Effective: Summer 2009)

DART 85 .5 - 3 UNITS **Digital Art Academy**

A summer academy course providing a broad introduction to educational opportunities and career pathways in digital media arts. This course is designed for first-time college students and does not require any previous art or design experience.

HEOC 97 3 UNITS **Preparation For Healthcare Programs**

Recommended Preparation: ENGL 90

This course introduces the fundamental study, test taking, and communication skills necessary to achieve success in the ADN, RT, or Paramedic programs. Skills on time management, study techniques and test taking strategies are among the areas to be covered.

(Effective: Fall 2009)

ART 227 1 - 2 UNITS **Encaustic Painting Workshop**

This introductory studio course focuses on the history, techniques, and materials of encaustic painting. Students in this course will learn how to make beeswax-based paints from raw materials and utilize them to create finished paintings. Topics include encaustic painting techniques, materials, safety, basic color-theory, and surface/support preparation particular to encaustics. Repeatable for two times for credit.

CSU

ARTH 110 3 UNITS **History of Graphic Design**

A survey of the major developments and transformations in graphic design, from the beginning of writing to the contemporary period, with emphasis on the graphic traditions of Europe and post-contact America. Highlighted will be correlations between stylistic movements in art and graphic design.

CSU

CISA 168 1 UNIT **Advanced Microsoft Excel For Business Professionals**

Recommended Preparation: CISA 167

Students design and create well-organized spreadsheets for the business and home environment using Microsoft Excel including advanced formatting techniques, using advanced functions and formulas, working with tables and data features, consolidating data, analyzing data, sharing workbooks, automation, and distributing data.

CSU

DANS 126 1 - 1.5 UNITS **Cardio Salsa**

Cardio Salsa is a course that combines Salsa and other Latin dance movement, rhythm and steps in an aerobic format as a fun and exhilarating way to increase cardiovascular and overall fitness. This course is repeatable for credit three times.

CSU

DANS 128 1 - 1.5 UNITS **Salsa & Latin Social Dance Forms**

This is a dance class focusing on Salsa and other Latin social partnering dances. Partners will be rotated between fellow students. The history of each Latin dance style will be studied. This course may be repeated three times.

CSU

DANS 132 1 - 1.5 UNITS **Dance Styles**

This is a survey dance class introducing a variety of dance styles: Ballet, Jazz, Tap, Modern and Contemporary/Hip Hop. A general history of each style will be examined. The course is repeatable for credit three times.

CSU

DANS 133 1 - 1.5 UNITS **Ballet Fit**

This is a course combining ballet barre techniques, core strength and stabilization, flexibility and conditioning techniques that help to improve the dance technique for dancers of any dance genre. Floor and barre' exercises are designed to enhance the dancer's agility, technique and overall fitness. Exercises and concepts presented in this course will enhance the performance skills of any student or athlete. The course is repeatable for credit three times.

CSU

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(Effective: Spring 2010)

COUN 132 **3 UNITS**
Alcohol & Drug Prevention and Treatment

A course on the practical application of the historical, theoretical, research and contemporary approaches to substance abuse prevention and treatment. The impact of substance abuse on the family and continuum of care issues for treatment are explored.

CSU

COUN 133 **3 UNITS**
**Assessment & Treatment Planning In
Addiction Studies**

Co-requisite: COUN 126

The course reviews of the principles and practices of addiction treatment including the processes of intake, screening, assessment, treatment planning, referral, documentation, professional and ethical codes of conduct. Students will practice documentation record management procedures. Students earning the Addiction Studies degree and/or certificate must co-enroll in COUN 126, Introduction to Case Management in Human Services.

CSU

COUN 134 **3 UNITS**
Co-occurring Disorders in Addiction

A review of the major concepts, definitions, and features of co-occurring mental health disorders associated with addiction. Recognition of co-occurring disorders and the appropriate scope of practice are emphasized, including cultural sensitivity when working with issues of addiction. Common types of mental health issues associated with addiction, an overview of appropriate treatment and management approaches, the relationship between mental health

NEW PROGRAMS

**Pre-transfer A.A. Degree in Art History
(24 units)**

Student Learning Outcomes

Upon successful completion of this sequence of courses, the student should be able to:

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NVC GE Courses (21 units):

Area A:

Any Course..... 3

Area B:

ARTH 115: Survey of Modern Art..... 3

Area C:

ECON 100: Economics 1..... 3

Area D1:

BUSI 105: Business Communications..... 3

Area D2:

BUSI 90A,B & C: Business Math..... 3

Area D3:

BUSI 143: Small Business Management..... 3

Area E:

SPEE 126: Intercultural Communication..... 3

American History and Institutions (6 units):

Group One: 3 Units Total:

HIST 120: United States History 1..... 3

HIST 121: United States History 2..... 3

HIST 150: History of American Women..... 3

HIST 152: Women in 20th Century America..... 3

Group Two: 3 Units Total:

POLI 120: Principles of Amer. Government 1..... 3

POLI 121: Principles of Amer. Government 2..... 3

PE / DANS / Health Requirement (3 units)

B. AA Graphic Design Pre-transfer Emphasis: (60 - 66 units)

Core Courses (27 units)

ART 120: 2-D Design and Color Theory..... 3

ART 137: Fundamentals of Drawing..... 3

ARTH 106: Renaissance to Modern Survey..... 3

ARTH 110: History of Design..... 3

DART 120: Intro to Digital Art & Graphic Design..... 3

DART 130: Digital Imaging..... 3

DART 140: Drawing and Typography..... 3

DART 150: Publication Layout and Design..... 3

PHOT 150: Intro to Digital Photography..... 3

Electives and General Education (33 - 39 units minimum)

II. Certificate of Achievement: Graphic Arts (37 units)

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ADDICTION STUDIES DEGREE (Effective: Fall 2010)

Program Description:

Required Units in the Major: 34

Required Courses

COUN 120: Introduction to Human Services.....	3
COUN 122: Helping Skills in Human Services.....	3
COUN 124: Working With Diverse Populations	3
COUN 126: Case Management in Human Services.....	3
COUN 128: Introduction to Substance Abuse Studies.....	3
COUN 130: Crisis Intervention in Human Services.....	3
COUN 131: Introduction to Group Process.....	3
COUN 132: Alcohol & Drug Prevention & Treatment	3
COUN 133: Assessment & Treatment Planning in Addiction Studies.....	2
COUN 134: Co-occurring Disorders in Addiction.....	3
COUN 135: Pharmacology & the Physiological Effects of Addiction	3

Required Electives (2 Units)

WOEX 190: Work Experience Seminar	1
AND	
WOEX 193: Vocational Work Experience 1.....	1-4

OR

WOEX 190: Work Experience Seminar	1
AND	
WOEX 194: Vocational Work Experience 2.....	1-4

Recommended Electives

ANTH 120: Introduction to Biological Anthropology.....	4
PSYC 120: General Psychology	3
PSYC 125: Human Development.....	3
PSYC 126: Abnormal Psychology.....	3
SOCI 120: Introduction to Sociology	3

ADDICTION STUDIES CERTIFICATE (Effective: Fall 2010)

Required Courses

COUN 120: Introduction to Human Services.....	3
COUN 122: Helping Skills in Human Services.....	3
COUN 124: Working With Diverse Populations	3
COUN 126: Case Management in Human Services.....	3
COUN 128: Introduction to Substance Abuse Studies.....	3
COUN 130: Crisis Intervention in Human Services.....	3
COUN 131: Introduction to Group Process.....	3
COUN 132: Alcohol & Drug Prevention & Treatment	3
COUN 133: Assessment & Treatment Planning in Addiction Studies.....	2
COUN 134: Co-occurring Disorders in Addiction.....	3
COUN 135: Pharmacology & the Physiological Effects of Addiction	3

Required Electives (2 Units)

WOEX 190: Work Experience Seminar	1
AND	
WOEX 193: Vocational Work Experience 1.....	1-4

OR

WOEX 190: Work Experience Seminar	1
AND	
WOEX 194: Vocational Work Experience 2.....	1-4

Recommended Electives

None

COURSE REVISIONS

ACCT 126 Managerial Accounting

From: Recommended Preparation: ACCT 125

To: Prerequisite: ACCT 125

Revised Catalog Description:

A comprehensive introduction to the principles and procedures involved in the preparation and use of managerial accounting reports, its uses and application for business decision-making. Specifically, students will be introduced to the use of internal management tools for business decision-making. Special emphasis will be placed on cost accounting systems and the calculation of product and service costs.

ADMJ 125 Introduction to Evidence

From: Recommended Preparation: None

To: Recommend Preparation: Completion of ENGL 90 or equivalent with grade of "C" or better.

ANTH 120 Introduction to Physical Anthropology

From: Introduction to Physical Anthropology
3 units lecture; 54 hours total

To: Introduction to Biological Anthropology
4 units; 108 hours total

Revised Catalog Description:

This course introduces students to the theories, methods and applications of biological anthropology. Topics include the scientific method, principles of evolution and adaptation, human genetics, human osteology, hominin species and the fossil record, and the anatomy and behavior of living non-human primates.

ANTH 145 Medical Anthropology

Revised Catalog Description:

The course will explore human evolution, globalization and the environment as factors for health disparities and the geographic distribution of disease. Emphasis is placed on the cross-cultural, comparative analysis of how people cope with illness through a range of medical systems, which particular attention to the unique experiences of women and ethnic groups within the United States.

ART 110 Foundations of Visual Art

From: ART 110: Foundations of Visual Art

To: ARTH 100: Foundations of Visual Art

ART 115 Art History: Prehistoric to Medieval

From: ART 115: Art History: Prehistoric to Medieval

To: ARTH 105: Art History: Prehistoric to Medieval

ART 116 Art History: Renaissance to Modern

From: ART 116: Art History: Renaissance to Modern

To: ARTH 106: Art History: Renaissance to Modern

ART 117 Survey of Modern Art

From: ART 117: Survey of Modern Art

To: ARTH 118: Survey of Modern Art

ART 119 History of American Art

From: ART 119: History of American Art

To: ARTH 120: History of American Art

ART 120 Two Dimensional Design

From: ART 120: Two Dimensional Design

To: ART 120: 2-D Design & Color Theory

Revised Catalog Description:

Introductory studio course focusing on the fundamental elements of two-dimensional art and design as applied in both traditional and digital media. Topics include: basic design principles, color theory, art terminology, and interpretive analysis of form and content. Required for the AA in Studio Arts and for students transferring to a BA or BFA art program.

ART 127 Painting 1

From: ART 127: Painting 1

To: ART 127: Fundamentals of Painting
Recommended Preparation: ART 120

ART 137 Fundamentals of Drawing

From: ART 137: Drawing 1

To: ART 137: Fundamentals of Drawing

Revised Catalog Description:

This course focuses on the development of observational skills and drawing techniques, employing a wide range of drawing media and subject matter. Students in this course will develop both technical abilities and creative responses to material and subject matter. No prior experience with drawing is required or expected. Repeatable once for credit.

ART 138 Drawing 2

From: ART 138: Drawing 2

To: ART 137: Creative Drawing

Revised Catalog Description:

This studio course focuses on creative and technical problems related to intermediate level drawings, focusing on more complex and varied subject matter, media and concepts. Students in this course will build on the fundamental drawing skills to develop personalized approaches to content and materials in exercises covering color media, abstraction, and expressive/interpretive drawing. Repeatable once for credit.

ART 210 History of Asian Art

From: ART 210: History of Asian Art

To: ARTH 130: History of Asian Art

ART 212 History of Renaissance & Baroque Art

From: ART 212: History of Renaissance & Baroque Art

To: ARTH 114: Renaissance & Baroque Art

ART 216 Survey of Contemporary Art

From: ART 216: Survey of Contemporary Art

To: ARTH 210: Survey of Contemporary Art

ART 217 History of Women In the Visual Arts

From: ART 217: History of Women in the Visual Arts

To: ARTH 215: History of Women in the Visual Arts

ART 218 History of Islamic Art

From: ART 218: History of Islamic Art

To: ARTH 140: History of Islamic Art

ART 219 History of Pre-Columbian Art

From: ART 219: History of Pre-Columbian Art

To: ARTH 150: History of Pre-Columbian Art

ART 270 Professional Practices

From: 2 units; 72 hours total

To: 1 - 3 units; 90 hours total

Revised Catalog Description

This is a variable topics, variable units course that focuses on professional aspects of the studio arts, digital art and design, and photography. Topics will vary for each course section and may include: resume development, artist's statements, portfolio development for both academic and professional review, exhibition preparation, marketing, advertising, and resources for finding exhibition opportunities. Course may be repeated twice for credit.

BIOL 219 **Human Physiology**

From: Prerequisite: BIOL 105 or BIOL 120, and CHEM 110

To: Prerequisite: BIOL 105 or BIOL 120, and CHEM 110 or CHEM 105

BUSI 103 **Legal Environment of Business**

Revised Catalog Description

This course provides an overview of law and the legal system as they relate to the business. The areas of study include the rule of law and its foundation in ethics; American legal process and institutions; and selected areas of governmental regulation in employment, consumer transactions, competition and the environment. Some additional areas which are covered include private law concepts of tort, contract, agency and business organizations.

BUSI 108 **Financial Planning & Investing**

Revised Catalog Description

This course teaches various methods of managing personal finances. Some financial issues involve taxes, investments, insurance, real estate, banking, savings, budgeting, and social security. Some concepts covered include time-value-of-money, diversification, and dollar cost averaging.

BUSI 142 **Principles of Management**

Revised Catalog Description

This course provides an overview of basic management theory and concepts. The primary functions of management are studied in depth. Some areas covered are planning, organizing, coordinating, and controlling.

BUSI 143 **Small Business Management**

Revised Catalog Description

This course will review the roles of entrepreneurs and small business in today's economy. Students will learn the many issues and problems in trying to buy or start a new business. Some of these issues include location, organization, staffing, record keeping, marketing, financial, and legal considerations.

CFS 223 **Student Teaching II**

CISA 130
Computer Literacy

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DRAM 188

Mass Communications In American Culture

From: Mass Communications in American Culture

To: Introduction to Media Arts

Revised Catalog Description

A study of the media arts in contemporary society, focusing on the artistic, technological, economic, and human factors involved in the production of newspapers, magazines, books, recordings, radio, television, film, and new electronic media.

DRAM 203

Survey & Appreciation of Film

Revised Catalog Description

This course is an introduction to the history and elements of filmmaking such as narrative, mise-en-scene, cinematography, acting, editing, and sound as well as approaches to film criticism.

ECON 100

Economics 1

From: Prerequisite: None

To: Prerequisite: MATH 94

ECON 101

Economics 2

From: Economics 2
Prerequisite: None

To: Microeconomics
Prerequisite: MATH 94

ENGL 12

Beginning Reading Skills

From: ENGL 12: Beginning Reading Skills
Co-requisite: PSYC 10
Repeatable three times for credit

To: LRNS 12: Beginning Reading Skills
Recommended Preparation: LRNS 10
Repeatable once for credit

ENGL 17

Computer Composition

From: ENGL 17: Computer Composition

To: LRNS 17: Computer Composition

ENGL 18

Beginning Writing

From: ENGL 18: Beginning Writing

To: LRNS 18: Beginning Writing

ENGL 19

Intermediate Writing

From: ENGL 19: Intermediate Writing

To: LRNS 19: Intermediate Writing

ENGL 60

Study & Test-Taking Techniques

From: ENGL 60: Study & Test-taking Techniques

To: LRNS 60: Study & Test-taking Techniques

ENGL 121

Reading & Composition 2

Revised Catalog Description

Expository writing based on the reading of literary works from a variety of periods and genres: drama from the Ancient Greek, renaissance, and modern periods; poetry from the 16th to the 20th century; and fiction from the 19th and 20th centuries. Emphasis on critical analysis of texts and on revision of student writing. A minimum of 8,000 words of student writing required.

GEOG 131

Advanced Satellite-Based Field Data Collection Methods

From: 4 units; 108 hours total
Recommended Preparation: GEOG 130

To: 3 units; 54 hours total
Recommended Preparation: GEOG 120

GEOL 111
Physical Geology Laboratory

From: Prerequisite: None

MUSI 164
Ensemble Movement

From: .5 Unit; 36 hours total
Letter Grade Only

To: .5 - 1 Unit; 27 - 54 hours total
Letter Grade or Pass/No Pass

MUSI 174
Rehearsal & Performance Lab: Strings

From: Rehearsal & Performance Lab: Strings
1 hour lecture, 3 hours lab; 72 hours total

To: Rehearsal & Performance Strings
1 hour lecture, 2 hours lab; 54 hours total

MUSI 176
Repertory Orchestra

From: 1 hour lecture, 3 hours lab; 72 hours total
Letter Grade Only

To: 1 hour lecture, 2 hours lab; 54 hours total
Letter Grade or Pass/No Pass

PHOT 150 **Photoshop 1**

From: Photoshop 1
Prerequisite: PHOT 121
Recommended Preparation: COMS 110

To: Beginning Digital Imagery
Prerequisite: PHOT 120
Recommended Preparation: None

Revised Catalog Description

Introduction to digital photography and digital imaging processes. Acquire tools for expressive communication, using Apple Aperture and Adobe Photoshop for scanning, manipulating, printing, and web publishing. Develop skills in a variety of outputs for both fine art and commercial applications. Explore the "digital darkroom," using both traditional photographic materials and digital input. Survey photography's role in society and culture, including the evolution of various photographic genre and the contributions to the development of digital photography by people of diverse ethnic and cultural background. Repeatable once for credit.

PHOT 151 **Photoshop 2**

From: Photoshop 2
Prerequisite: ART 265 or PHOT 150

To: Intermediate Digital Photography
Prerequisite: PHOT 150

Revised Catalog Description

A further exploration of digital photography and digital imaging processes, involving a deeper understanding of the technical and aesthetic issues of digitally created images. This course emphasizes personal creative expression in relation to artistic practice. Additional study of photography's role in society and culture, including the evolution of various photographic genre and the contributions to the development of digital photography by people of diverse ethnic and cultural background. Formal critique of images. Exploration of collaborative strategies involving Quicktime VR and alternative presentation of images. Repeatable once for credit.

PHOT 280 **Professional Portfolio**

From: Professional Portfolio
Prerequisite: PHOT 123

To: Portfolio Development
Prerequisite: PHOT 122

Revised Catalog Description

The course will cover topics such as critical thinking in art, writing an artist statement, career options, preparing a resume and traditional and digital portfolio preparation both for transfer and exhibitions. Students will study how to promote themselves as artists through the study of various resources and strategies used by successful artists. This course is designed to help prepare students majoring in Studio art to successfully transfer to a B.F.A. or B.A. in Art. Repeatable three times for credit.

PHYE 133 **Body Sculpting**

From: 1.5 Units; 54 hours total

To: 1 - 1.5 Units; 36-54 total

PHYE 140 **Dance Production**

From: PHEY 140: Dance Production
2 hours lab; 36 hours total
Prerequisite: Enrollment permitted only if student has been accepted to perform or assist in a dance production.

To: DANS 140: Dance Production
1 - 1.5 Units; 36-54 total
Prerequisite: None

Revised Catalog Description

This course is an introduction to dance production and performance. It covers costuming, makeup, publicity, performing or assisting in stage managing. Basic theater and stage terminology and etiquette are introduced. Students will participate in student dance production. Repeatable for credit three times to improve proficiency. Open entry/open exit. Repeatable three times for credit.

PHYE 142
Dance Composition

From: PHYE 142: Dance Composition
2 Units; 36 hours total

To: DANS 142: Choreography
1 - 2 Units; 72 hours total

Revised Catalog Description

This course is an introduction to dance composition skills. It views elements of dance from a choreographic perspective. It addresses space, time, rhythm, form, phrasing, style

PHYE 292
Women's Softball Team

From: Women's Softball Team
1- 2 Units; 90 - 180 hours total

To: Softball Team
2 Units; 180 hours total

PHYE 297
Women's Volleyball Team

From: 1- 2 Units; 90 - 180 hours total

To: 2 - 2.5 Units; 126 - 180 hours total

WELD 101
Welding Theory & Practice 2

From: Not Repeatable

To: Repeatable once for credit

WELD 121
Welding Technology 2

From: Not Repeatable

To: Repeatable once for credit

Revised Catalog Description

The second semester of Welding Technology advances into Gas Tungsten Arc Welding, SMAW electrode selection and the semi-automatic processes of hardwire and Flux core. Concepts and skills are developed with TIG, stick electrodes, core wire and Innershield in the vertical and overhead positions. Materials, preparation of joints and their design and related subjects will be covered.

WELD 131
Welding Technology 1B

From: Not Repeatable

To: Repeatable once for credit

WELD 133
Welding Technology 2B

From: Not Repeatable

To: Repeatable once for credit

WELD 199
Independent Study In Welding

From: Not Repeatable

To: Repeatable once for credit

WELD 230
Welding Technology 3A

From: Not Repeatable

To: Repeatable once for credit

WELD 231
Welding Technology 3B

From: Not Repeatable

To: Repeatable once for credit

WELD 240
Welding Technology 3

From: Not Repeatable

To: Repeatable once for credit

WELD 298
Selected Topics In Welding

From: Not Repeatable

To: Repeatable once for credit

CATALOG CORRECTIONS

Mission Statement (Page 7)

Napa Valley College, as part of the California Community College System, provides open access to higher education.

Mission

Napa Valley College engages its students in high quality programs and services that promote learning and personal growth; enhance academic success and workforce development; and prepare life-long learners for their roles in a diverse, dynamic, and interdependent world.

Values

Napa Valley College is a community of people excited about learning, where students are first and foremost in everything we do. We value, model, and encourage:

- student success
- honesty
- creativity
- integrity
- adaptability
- inclusivity
- responsibility
- openness to new ideas
- respect for others
- health and wellness

Student Learning Outcomes

Upon completion of an organized program of study, students will be able to:

1. Communicate ideas clearly and concisely in written, oral, and other forms, using a variety of complementary media.
2. Acquire and critically evaluate information, solve complex problems, and make informed decisions.
3. Demonstrate interpersonal skills by collaborating and working effectively with people from diverse backgrounds while respecting their viewpoints.
4. Set goals and develop a plan to achieve those goals.
5. Acquire the knowledge, skills, and abilities that are specific to a discipline or career and adapt to an ever-changing workforce by managing their own learning.
6. Act responsibly and ethically as community members, with an understanding of local, national, and global issues.

Prohibition From Unlawful Discrimination (Page 8)

The college is committed to providing an educational environment free from discrimination and harassment. To that end, Board Policy D1130, Equal Employment and Educational Opportunities and Unlawful Discrimination, states that no person shall be unlawfully denied full and equal access to, the benefits of, or be unlawfully subjected to discrimination, in whole or in part, on the basis of ethnic group identification, national origin, religion, age, sex, gender, race, color, ancestry, sexual orientation, or physical or mental disability, or on the basis of these perceived characteristics or based on association with a person or group with one or more of these actual or perceived characteristics, in any program or activity offered by the Napa Valley Community College

(3) Making reprisals, threats of reprisal, or implied threats of reprisal following a rebuff of harassing behavior. The following are examples of conduct in an academic environment that might be found to be sexual harassment: implying or actually withholding grades earned or deserved; suggesting a poor performance evaluation will be prepared; or suggesting a scholarship recommendation or college application will be denied.

(4) Engaging in explicit or implicit coercive sexual behavior within the work environment which is used to control, influence, or affect the employee's career, salary, and/or work environment.

(5) Engaging in explicit or implicit coercive sexual behavior within the educational environment that is used to control, influence, or affect the educational opportunities, grades, and/or learning environment of a student.

(6) Offering favors or educational or employment benefits, such as grades or promotions, favorable performance evaluations, favorable assignments, favorable duties or shifts, recommendations, reclassifications, etc., in exchange for sexual favors.

(7) Awarding educational or employment benefits, such as grades or duties or shifts, recommendations, reclassifications, etc., to any student or employee with whom the decision maker has a sexual relationship and denying such benefits to other students or employees.

Board Policy D1130 and the accompanying administrative regulations are available in the Office of Human Resources and on the Board of Trustees' webpage of the college's website.

Advanced Placement (Page 27)

This policy established the awarding of credit for College Board Advancement Placement (AP) examinations.

Policy

Napa Valley College shall award credit to students who have successfully completed AP exams. Credit shall be awarded on the following bases:

1. Napa Valley College shall apply Advanced Placement examinations, for those who have scored 3 or higher, when certifying completion of Napa Valley College General Education requirements for obtaining an AA/AS degree.

2. Napa Valley College shall apply Advanced Placement examinations when certifying the completion of CSU-General Education/Breadth requirements in accordance with standards set by the CSU system.

3. Napa Valley College shall apply Advanced Placement examinations when certifying the completion of Intersegmental General Education Transfer Curriculum (IGETC) requirements in accordance with the Standards, Policies & Procedures for Intersegmental General Education Transfer Curriculum (IGETC)

Course Repetition (Page 29)

1. The governing board of each community college district shall adopt and publish policies and procedures pertaining to the repetition of credit courses. Such policies and procedures shall not conflict with section 55025 or Education Code section 76224, pertaining to the finality of grades assigned by instructors, or with chapter 2.5 (commencing with section 59020) of division 10 of this part, pertaining to the retention and destruction of student records.

2. For purposes of course repetition, academic renewal, and all other related provisions in this division, the following terms shall have the meanings specified below:

A. "Course repetition" occurs when a student who has previously received an evaluative symbol as defined in section 55023, Grading Policy in a particular.1 TD.rGO Tcvpetit requiremewithhot conademis"on 5s6 TTJO oirdance with tTj0g Po4

F. Permit a student to repeat a course in occupational work experience under the circumstances described in section 55253. When an occupational work experience course is repeated pursuant to that section, the grade received each time shall be included for purposes of calculating the student's grade point average.

G. Permit a student with a disability to repeat a special class for students with disabilities any number of times based on an individualized determination that such repetition is required as a disability-related accommodation for that particular student for one of the reasons specified in section 56029. The district policy may allow the previous grade and credit to be disregarded in computing the student's GPA each time the course is repeated.

4. When course repetition occurs pursuant to this section, the student's permanent academic record shall clearly indicate any courses repeated using an appropriate symbol and be annotated in such a manner that all work remains legible, insuring a true and complete academic history.

Grading (Page 34)

1. An instructor may award a grade of A, B, C, D, F, P (pass), NP (no pass), CR* (credit), NC* (no credit), W (withdrawal), I (incomplete), IP (in progress). Grades are defined as follows:

Symbol	Definition	Grade Points
A	Excellent	4
B	Good	3
C	Satisfactory	2
D	Passing, less than satisfactory	1
F	Failing	0
I	Incomplete	
IP	In Progress	
RD	Report Delayed	
W	Withdrawal	
MW	Military Withdrawal	

(P) Pass (at least satisfactory [C work]; units awarded not counted in GPA)

(NP) No Pass (less than satisfactory [below C] or failing; units not counted in GPA)

(CR*) Credit (denotes that a student received credit for at least satisfactory work in a course taken on a "credit-no credit basis" prior to the Fall 2009 term)

(NC*) No Credit (denotes that a student did not receive credit for a course taken on a "credit-no credit basis" prior to the Fall 2009 term)

2. If a student takes the final examination (or other activity used to signify completion of the course), he/she receives an A, B, C, D, F, or P/NP (CR/NC) [with prior arrangements made for assignment of the P/NP (CR/NC) grade].

3. Incomplete academic work for unforeseeable, emergency, and justifiable reasons at the end of the term may result in an "I" grade. The Incomplete Grade Agreement shall contain the conditions for removal of the "I" and the grade to be assigned in the event the conditions are not met. This form must be given to the student with a copy kept on file in Admissions and Records until the "I" is made up or the time limit has passed. A final grade shall be assigned when the work stipulated has been completed and evaluated, or when the time limit for completing the work has passed. The final date of completion shall be a joint decision of the instructor and student but shall, in no case, exceed a time limit of one semester beyond the end of the semester in which the work was originally to have been completed. A student may petition the Vice President, Student Services, or designee, for a time extension if there are unusual circumstances. The Vice President, Student Services or designee, with the concurrence of the instructor, may then grant such an extension.

4. Pass/No Pass (P/NP): The student shall enroll during the regular registration period and must file the completed Pass/No Pass Agreement form in the Admissions Office by the end of 30 percent of the term. An incomplete designation will be available to students using the P/NP option in conformance with the grading policy.

5. In Progress (IP): The "IP" symbol shall be used to denote that the class extends beyond the normal end of an academic term. It indicates that work is "in progress" but the assignment of a substantive grade must await its completion. The "IP" symbol shall remain in the student's permanent record in order to satisfy enrollment documentation. The appropriate evaluative grade and unit credit shall be assigned and appear on the student's record for the term in which the course is completed. The "IP" shall not be used in calculating grade point averages.

6. Report Delayed: The "RD" symbol may be assigned by the Vice President of Student Services or designee only. It is to be used when there is a delay in reporting the grade of a student due to circumstances beyond the control of the student. It is a temporary notation to be replaced by a permanent symbol as soon as possible. "RD" shall not be used in calculating grade point averages.

7. A coding notation will be affixed to the student transcript for any credit course completed by examination only.

Withdrawal Policy (Page 35)

1. Withdrawal is authorized from end of the fourth week or 30% of the term (Drop w/o W deadline) through end of the fourteenth week, or 75% of the term, whichever is less (Withdrawal Deadline). When students drop during this period, they will receive a "W" on their academic record. The academic record of a student who remains in class beyond this time must reflect a grading symbol as noted in Board Policy I7330, other than a "W." No notation ("W" or other) shall be made on the academic record of the student who withdraws during the first four weeks or 30 percent of the term, whichever is less. The "W" shall not be used in calculating grade point average, but shall be used as factors in probation and dismissal procedures. The student, via the drop authorization form, will be responsible for withdrawing from the class within the designated time frame.

2. Effective July 1, 2009, a student attending Napa Valley College may withdraw from the same course and receive a W on his/her academic record up to 3 times, unless:

A. The student withdraws on or before the deadline to drop without a "W."

B. A fourth repetition of the course may be allowed for extenuating circumstances as referenced below in number 3, on a case by case basis. Whatever grade is achieved is the final grade. No further repetitions would be allowed.

3. Students may petition due to extenuating circumstances to receive a "W" after the withdrawal deadline. Extenuating circumstances are verified cases of accidents, illnesses or other circumstances beyond the control of the student.

4. In addition, a "W" shall not be assigned to any student who withdrew because of a catastrophic fire, flood or other extraordinary conditions due to natural causes.

5. A "W" shall not be assigned, or if assigned shall be removed if the student withdrew from the course due to discriminatory treatment or retaliation for alleged discriminatory treatment.

6. The Military Withdrawal "MW" occurs when a student is called to active or reserve duty. Upon verification of orders, a "MW" symbol may be assigned anytime. The "MW" shall not be counted in progress probation and dismissal calculations. This section is retroactive to January 1, 1990. "MW" does not count in the "W" limit.

NOTE: For additional information regarding these policies see "Course Repetition (5 CCR § 55040) Administrative Regulations."

Consequences Of Academic Dishonesty (Page 37)

In the event of academic dishonesty, the instructor may:

- Give a lower or failing grade on the assignment or exam;
- Refer the student to the Vice President of Student Services for student disciplinary action.

In the event of a second infraction, upon consultation with the division chair, the instructor may do one or more of the following:

- Fail the student from the course;
- Refer the student to the Vice President of Student Services for student disciplinary action.

If the student believes he/she is unjustly accused, he/she may appeal the decision to the Vice President of Instruction or follow the student grievance process through the Office of Student Services.

PROGRAMS/CERTIFICATE REVISIONS

The following degrees/programs have non-substantive changes as follows:

Women's Program Certificate (Page 70)

- Title Change from "Women's Program" Certificate to "Integrative Studies in Women & Gender".

Concentration in Office Administration (Page 81)

- A.S. Degree in Business (Concentration in Office Administration) has been revised to include the new Math requirement effective fall 2009.

Child & Family Studies (Page 82)

- A.S. Degree in Child & Family Studies has been revised to include CFS 150: Infant/Toddler Development & Education.

Human Services Program (Page 86)

- The Human Services Degree has been revised to remove SOCS/PSYC 123: Social Psychology as a recommend elective and is being replaced with COUN 128: Introduction to Substance Abuse Studies.
- The Human Services Certificate has been revised to include COUN 128: Introduction to Substance Abuse Studies.

CATALOG SUPPLEMENT 2008 · 2010

COURSES MOVED TO INACTIVE STATUS

ART 241
Painting Studio II

ART 275
Professional Practices Essentials

CFS 220
The Practical Application of Early Childhood
Theory

CISA 184
Webpage Design Using Microsoft Frontpage

CJT 201
Basic Police Academy 2

ENGL 14
Developmental Spelling

ENGL 15
Beginning English Grammar

ENGL 16
Intermediate English Grammar

ENGL 53
Introduction to Reading Comprehension

ENGL 54
Advanced Reading Comprehension

ENGL 100
Preparing for College Reading & Writing 1

ENGL 203
Poetry Workshop 1

ENGL 204
Poetry Workshop 2

ENGL 211
Introduction to Poetry

ENGL 221
Masterpieces of World Literature 1

ENGL 222
Masterpieces of World Literature 2

HEOC 360
Emergency Medical Technician Refresher

HUMA 175
Survey & Appreciation of Music

HUMA 180
Survey & History of Jazz

MUSI 201
Summer Orchestra

MUSI 250
Intermediate Percussion

MUSI 255
Intermediate String Instruments

MUSI 258
Instruments for Majors

NURS 153
Maternal/Newborn Nursing

PHYE 24
Sailing

PHYE 102
Water Exercise

PHYE 153
Body Awareness for Women

PSYC 185
Child Growth & Development

RESP 190
Respiratory Care Clinical II

RESP 221
Neonatal/Pediatric Laboratory

RESP 240
Respiratory Therapy 4

RESP 241
Respiratory Therapy 5

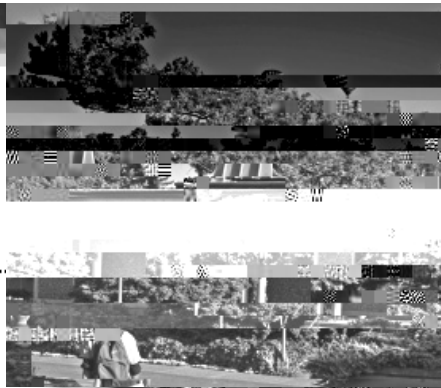
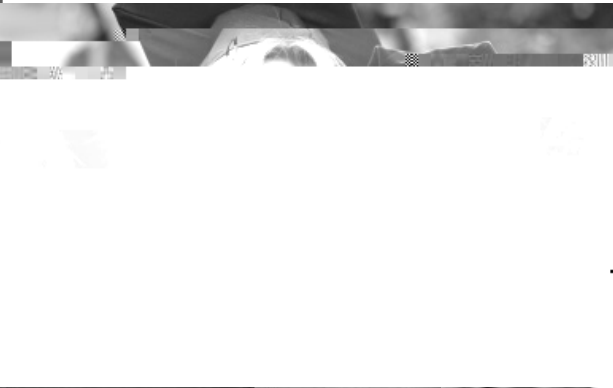
SOCI 135
Human Sexuality

WELD 58
Ornamental Welding

PROVIDE

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