

Discipline Placement Process

Step 1: Identification of Courses Needing Discipline Placement Review

Ideally, courses that potentially overlap disciplines are identified by the author/originator and discussed with faculty from potentially affected disciplines to address issues and interests prior to submission of the proposal. (Discussion may include other relevant constituents, such as faculty chairs and deans as desired or deemed necessary by involved parties, etc.)

However, the author/originator may not recognize the overlap initially due to the interdisciplinary nature of many concepts and skills. In this case, the faculty chair, dean, Curriculum Analyst, Faculty Reviewers, or Curriculum Committee members in general may initiate the process, prior to the proposal being placed on the agenda, by emailing the Curriculum Committee Faculty Co-Chair. Faculty members in general may also initiate the process through their Curriculum Committee representative. Once the course has gone through the curriculum review process and made it onto the agenda, Curriculum Committee members may request first-time discipline placement review, which will be voted on by the committee. The Curriculum Committee Faculty Co-Chair will inform the faculty/author and the Curriculum Committee if discipline placement review is initiated.

Every effort will be made to avoid delays that would prevent courses from moving through the approval process in a timely manner; however, the best way to prevent delays is to have conversations about discipline placement prior to submission of courses.

Step 2: Convening of the Discipline Placement Subcommittee

Identified concerns about discipline placement of a course proposal will trigger review by the Discipline Placement Subcommittee(a)7(c)7(e)-13(m)7(e)7(nt)7(re)(v)-20(i)7(e)7(w)-6 w)-(hi)7(c)7(h w)-6)7(l

Approved by AS