

Curriculum Committee

8.0 Discussion Items

- 8.1 Update on CourseLeaf Project
Faculty Co-Chair and Curriculum Analyst update

9.2 Approve Program Narrative Forms

+Attachments

The committee discussed and voted whether to approve new drafts of Program Narrative forms for local degrees, ADTs, certificates, and noncredit certificates. These forms were developed over the summer by the Faculty Co-7\Ujz7i ffjW i a '5bUngz UbX'5ffjW\Ujcb' C ZjWf' UbX\UjYX'cb'h\Y'7\UbW'cfdj' C ZjW' requirements as stated in the Program and Course Approval Handbook.

-The requirements listed in these forms come straight from PCAH and have all been reviewed by Katherine Rhyno.

-Question about whether it is possible to copy and paste text from these Word documents into the forms in CourseLeaf.

-Unlike CurricUNET, there should be any issues with copying and pasting formatted text into CourseLeaf.

-M/S/P (11 ayes)

9.3 Recommend Use of Content Review Worksheet

+Attachment

The committee will discuss and vote whether to recommend for use a new content review worksheet for faculty going through the Program Review process. While not an official form of the Curriculum Committee, this document is designed to help faculty better understand the processes and requirements for regular review of courses with prerequisites and corequisites. Faculty will still need to submit any requisite changes that come out of this review to the Curriculum Committee for approval.

-This form is design for faculty going through Program Review to better connect external review processes with curriculum revision

-CourseLeaf forms will have specific fields to verify that content review has taken place for courses with prerequisites and corequisites, the category under which this requisite has been established, and the entry skills for the course (when applicable)

-M/S/P (9 ayes)

10.0 Future Items

10.1 Trainings on CourseLeaf for Curriculum Committee members, faculty, and campus at large

10.2 Updated checklists for curriculum authors and reviewers

10.3 AB 1705 and Math, English, ESL placement

10.4 Revision of Curriculum Handbook Chapters 6 through 9

10.5 Work Experience Education (AP 4103)

10.6 Other

11.0 Adjourn

-Meeting adjourned at 10:20 am