

Associate Degree for Transfer (ADT) Submission and Approval Process

All ADT proposals must originate with discipline faculty after careful review, consideration, and discussion by all program faculty responsible for curriculum development and review. Discipline faculty are responsible for generation of the Proposal Packet, as outlined below. The CC Faculty Chair is responsible for ensuring that all paperwork is completed, submitted, and compliant and is additionally responsible for ensuring adherence to e

- ASSIST Documentation as required by the ADT Template.

Step 3: New Program Task Force Review:

Proposals are submitted to the joint Academic Senate / BOT task force for compliance and feasibility review as described in the New Program Development Regulations. This review includes input and approval from the Division Chair / Dean, review of Distance Education status for the program, and alignment with the department and college missions and planning processes.

Step 4: CC Faculty Chair Review:

Curriculum Committee Faculty Chair reviews proposal packet to ensure that:

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