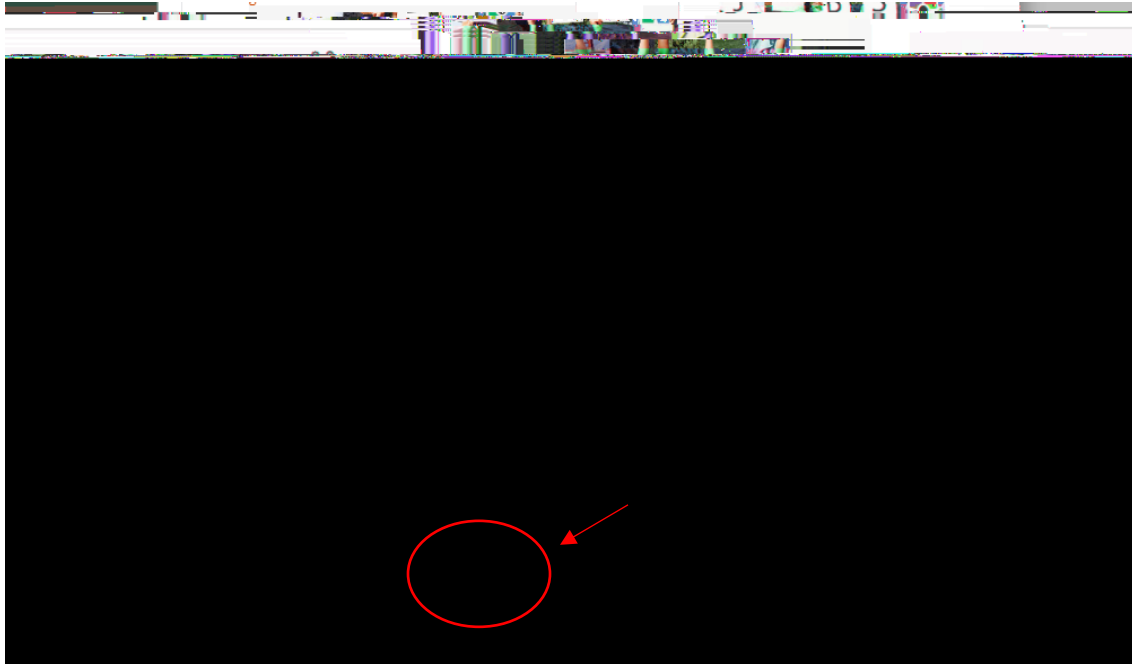


Quick Guide to Schedule an Online or Phone Career Appointment

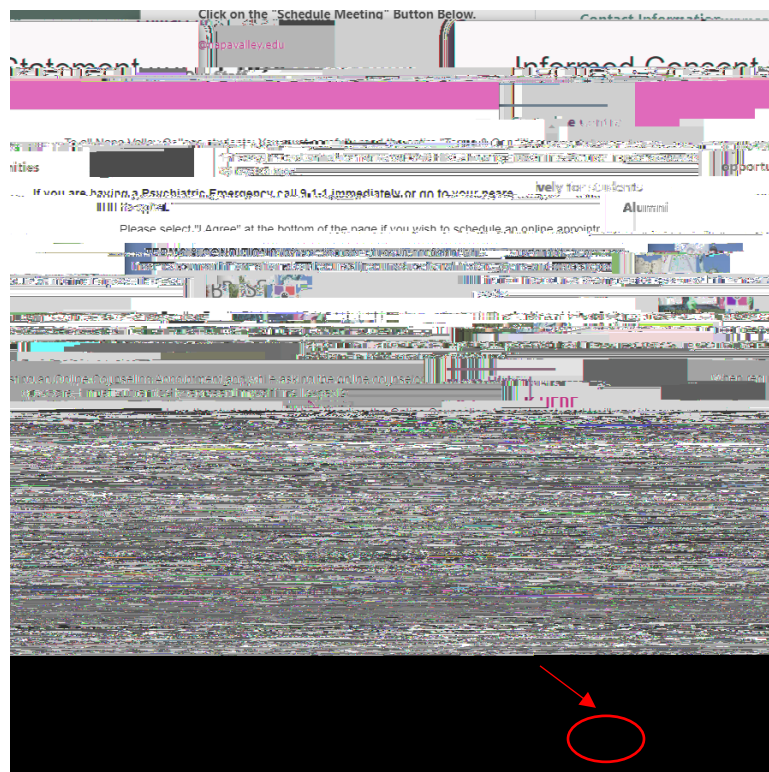
1. Click the “Schedule Meeting” Button

Visit the Career Webpage at www.napavalley.edu/careercenter and scroll down the page to the appointment cards on the Career Staff’s card, then select “Schedule Meeting.”



2. Select agree if you consent to the terms and conditions.

Please read the statement as you must consent to use this online services. Clicking the “Agree” button will open the appointment scheduler.





3. You will be prompted to log-in with your student email and password.

This is the same as your "My NVC" log-in



5. Select a meeting location, meeting date, and meeting time.

If you select the "Phone" location a counselor will call you at the start time of your